



DOCUMENTS TO SIGN FOR
PARENTS
2024/2025



**FORM 1
FIELD TRIP PERMISSION**

Dear Parent/Guardian,

Please review the contents of this carefully before providing permission for your child to participate in Seven Summits Centre for Learning (Visions for Small Schools Society)/ Navigate SD71 excursions.

In consideration of my child's participation in SD71 Navigate/Seven Summits Centre for Learning activities, I hereby agree to release, discharge, hold harmless and indemnify SD71 Navigate/Seven Summits Centre for Learning(Visions for Small Schools Society), and their consultants, agents, representatives and contractors from any and all actions, claims and demands, for myself, my heirs or personal representative, as a result of injury, damage or loss of property arising out of my child's participation in SD71 Navigate/Seven Summits Centre for Learning activities.

The whole staff will take responsible steps to prevent injuries to learners; some degree of risk is inherent in the nature of all activities and may occur without fault on the part of the student, SD71 Navigate, Seven Summits Centre for Learning (Visions for Small Schools Society and Board), its consultants or agents, or the facility where the activity is taking place. By allowing your child to participate in SD71 Navigate and/or Seven Summits Centre for Learning activities, you agree that the activities we offer are suitable for your child and that there is a risk of injury associated with any activity. No blame will fall on SD71 Navigate/Seven Summits Centre for Learning (Visions for Small Schools Society) and their consultants, agents, representatives, and contractors.

I hereby give permission for my child _____(name of student) to be off-site on designated program activities and field trips and to travel with use of the Centre van, private vehicle or public transport as a means of participation in such activities.

I have carefully read this agreement and fully understand its contents. I know this is a release and waiver of liability between myself and SD71 Navigate/Seven Summits Centre for Learning (Visions for Small Schools Society) and their consultants, agents, representatives, and contractors. I sign voluntarily and of my own free will.

Parent/guardian 1

Parent/guardian 2 (if applicable)



FORM 2
EMERGENCY MEDICAL INFORMATION

Please indicate all valuable information that applies to your child’s medical- and wellbeing situation.

Allergies, such as foods, animals, medication, etc: Indicate severity and triggers (airborne, contact, or ingestion) – in the case of a SEVERE allergy, please provide a personal emergency management plan and history of previous reactions by email (7sooperations@gmail.com).

Please also specify if an EpiPen is required for allergies. If YES, the child must bring an EpiPen and carry it with them at all times. If you can provide a second EpiPen, it can be kept with a staff member.

Medical Issues: Indicate any medical issues your child has been diagnosed/treated for that may affect their ability to participate in activities.



Behaviour Issues: It is helpful for the Centre to be aware of any issues or concerns regarding your child. This information is kept confidential between the administration, facilitators and family.

CONSENT

Our policy is to notify a parent when a child is ill or needs medical attention. Occasionally, when we need to get immediate help for your child, we cannot contact parents. Please sign the consent below so that we can take appropriate action on behalf of your child. We will take this signed consent with us to the emergency centre.

Doctor contact information _____

I authorize the staff or person(s) in charge of (child's name) _____ with Seven Summits Centre for Learning to call a doctor or physician; take my child to the nearest emergency centre; or summon an ambulance for emergency medical aid; should, in the opinion of the person(s) in attendance, feel such services are required, and I cannot be contacted by phone. If such an emergency should arise, I shall be notified as soon as possible. I agree that any cost incurred for such services shall be my sole responsibility.

Date _____

Parent/caretaker name

Parent/caretaker signature

Date _____

Parent/caretaker 2 name (if applicable)

Parent/caretaker 2 signature (if applicable)



FORM 3
CONSENT FOR RELEASE AND EXCHANGE OF CONFIDENTIAL INFORMATION

I, as a parent/guardian to a Seven Summits Centre for Learning student, understand that personal information will be collected to assist in providing appropriate educational services for my child and that this information will be shared between NIDES and Seven Summits Centre for Learning.

I understand that I have the right to withdraw this consent at any time. This consent is valid for one year after the date of signature by the parent/guardian.

I hereby authorize North Island Distance Education School to:

- Exchange information with Seven Summits Centre for Learning staff
- Receive information from Seven Summits Centre for Learning staff
- Release information to Seven Summits for Learning staff

Records to be disclosed:

- Report Cards
- Course selection
- Student Learning Resource Fund requests/available funds
- Student Learning Plans
- Medical Information, including diagnoses

Parent/guardian 1

Parent/guardian 2 (if applicable)



FORM 4
FACILITY FEE PAYMENT AND REFUND POLICY

The facility fee for local students to attend Seven Summits Centre for Learning for the 2024-25 academic year is \$2695 and may be paid at once or in instalments. When signing up multiple students from a single household, a \$495 discount will be applied to the second student’s facility fee.

Single Semester:

5 Month Rate for Local Students = \$1,350
 5 Month Rate for Local Sibling = \$1,150

Payment: A \$695 non-refundable deposit is required upon acceptance to the Centre by June 15, 2024, the total balance of the facility fee is due by December 31st, 2024. Payment instalments may be made by E-transfer at the beginning of each month.

E-transfers may be sent to 7soperations@gmail.com
 Security Question: *Where is 7S located?*
 Password: *Rossland*

NOTE: The June 15th payment is a non-refundable deposit

Due date	Payment regular	Siblings - regular
June 15th, 2024	\$695.00	\$695.00
Aug 1st, 2024	\$400.00	\$400.00
Sept 1st, 2024	\$400.00	\$400.00
Oct 1st, 2024	\$400.00	\$400.00
Nov 1st, 2024	\$400.00	\$305.00
Dec 1st, 2024	\$400.00	\$0.00
Total	\$2,695.00	\$2,200.00

Financial Aid is available for a limited number of seats. If you are hoping to qualify, please contact 7summitadm@gmail.com

Refund Policy

Date of Withdrawal	\$695 Deposit	Refundable Fees
Before September 1	Non-refundable	100% of all fees*
September 1 - 15	Non-refundable	80% of all fees*
September 15 - November 30	Non-refundable	50% of all fees*
After December 1	Non-refundable	0% of all fees*

*All fees include volunteer fees, facility fees and athletic fees.

There will be no exceptions made to the refund process.

I have read and understand the facility fees payment schedule and Refund Policy explained above.

Parent/guardian 1

Parent/guardian 2 (if applicable)



FORM 5

MEDIA AND WEBSITE CONSENT FOR STORAGE OF AND ACCESS TO INFORMATION

An important part of classwork will involve using Internet-based tools and apps to create and share our learning – and with a focus to continue building a lifelong digital portfolio. These portfolios may include photos, videos, webpages, blogs, forms, etc. Many tools require your child to create a personal account, using their School District provisioned email account. Please note that your child will use Internet-based tools for both classroom activities and homework assignments and will continue to hold accounts after our coursework is completed.

Your written consent to your child's use of Internet-based tools is required by British Columbia's Freedom of Information and Protection of Privacy Act (FOIPPA). If you choose not to provide your consent for your child's use of Internet-based tools, your child will not be penalized in any way and alternative activities and forms of sharing their learning will be provided, as appropriate.

It is important to be aware that the majority of the Internet-based tools noted below are online services hosted outside of British Columbia and possibly Canada. While stored outside the country, information in your child's accounts may be subject to the laws of foreign jurisdictions, including, in the United States, the USA Patriot Act. Be assured that the school district analyzes all services to ensure they have the best possible security measures for the storage of students' data.

As general safe practice, when interacting with any online service at school, students are taught to take care and avoid posting personal information or personal location that could be used to identify themselves or other persons. School District teachers and administrators are continually reviewing programs and applications (apps) and add them to our best practices lists once they pass inspection regarding Terms of Use and Personal Privacy. As a result, the currently listed applications in each area of student work shown below may be added to in the future.

- To explain and document their overall learning in literacy, students and teachers may be using MySite, Weebly, Book Creator, Comic Life, iMovie, and Picasa
- To explain and document their learning, students and teachers may be using MySite, Weebly, Prezi, Kidsblog, Edublog, Picasa, or Wordpress
- To communicate with other learners, students may be using MySite, Weebly, Wordpress, Kidsblog, Blogger, Skype, or wikispace
- To store and manage assignments and other information, students and teachers may be using Mysite, Dropbox, YouTube, Evernote, Springpad, Pcassa or Google Drive/Docs.



Consent: I understand that the information my child’s teacher and my child may create and store, could be stored in or accessed from a location outside of Canada, and I hereby consent, on behalf of me and my child, to my child’s information identified above being stored in, or access from, a location outside of Canada.

Permission to use the tools indicated above is granted for the duration of my child’s time in School District 71 (Comox Valley).

Parent/guardian 1

Parent/guardian 2 (if applicable)

FORM 6 PARTICIPATION AGREEMENT

At Seven Summits Centre for Learning, we recognize that each child and situation is unique. We always strive to ensure that our centre is a safe, caring and orderly environment in which a student can learn and work. The code of conduct at 7S is based on the following balance of rights and responsibilities.

RIGHTS	RESPONSIBILITIES
Learners have the right to learn.	Learners have the responsibility to participate actively and are responsible learners. Some examples include <ul style="list-style-type: none"> - <i>Being on time and ready to work</i> - <i>Staying focused and not distracting others</i> - <i>Completing assignments</i>
Learners have the right to be respected.	Learners have the responsibility to respect others (not to bully, tease, pick on, or harass others). Some examples include <ul style="list-style-type: none"> - <i>Being polite and waiting your turn</i> - <i>Using kind words</i> - <i>Using good listening skills</i> - <i>Being honest, and telling the truth</i>
Learners have the right to be safe.	Learners have the responsibility to behave safely and to protect the safety of others. Some examples include <ul style="list-style-type: none"> - <i>Walking calmly</i> - <i>Staying in designated areas</i> - <i>Playing safe games</i> - <i>Reporting dangerous situations to staff</i> - <i>Using equipment safely</i>
Learners have the right to privacy and security of personal space.	Learners have the responsibility to respect the property and privacy of others (students, staff, community). Some examples <ul style="list-style-type: none"> - <i>Not touching other people's property</i> - <i>Respecting personal boundaries</i> - <i>Asking before photographing / recording someone</i>
Learners have the right to use school equipment and property.	Learners have the responsibility to use the equipment and property according to all applicable rules and with respect and care. Some Examples include <ul style="list-style-type: none"> - <i>Cleaning up after yourself</i> - <i>Asking before borrowing</i> - <i>Returning materials promptly and in good order</i>



Seven Summits Centre for Learning has certain expectations of students when accepting them into our program. These expectations include important obligations for each student admitted to study at our school, and we set a high standard in requiring all students to meet their obligations. Therefore, each student and the guardian or the parent of each student accepted into our program must read the following statement and, by signing it, always agree to be bound by and honour its terms strictly.

1. Law, Rules and Regulations

I always agree that I will abide by all the laws of Canada, the rules, regulations and policies of SD71 Navigate/NIDES, and the Seven Summits Centre for Learning. In particular, I understand that the unlawful use of drugs will not be tolerated and that alcohol use is forbidden in all circumstances.

2. Homestay (if applicable)

I appreciate that living in an adult homestay environment provides a valuable opportunity to learn about other families and cultures. I acknowledge that it is mandatory for me to live with a homestay family that consists of at least one adult of twenty-five (25) years of age or older. While living with a homestay family, I will obey family rules and routines and show respect for other family members. I understand that I may change homestay families, but only after first discussing the matter with the staff of The Academy and then only with their permission. I acknowledge that if at any time I am not living in a homestay, the school's policy may lead to my immediate dismissal from the program.

3. Attendance

I understand and accept the obligation to attend all classes in the educational program provided to me. I agree that all absences must be explained by a note from the homestay adult or parent and that unexplained absences may lead to my dismissal from the program. The student must be committed to fulfilling and documenting their 25-hour volunteer requirement. Students are expected to attend events, special events, outings, and sessions as per their scheduled program. If unable to do so, they must notify their teachers.

4. Travel

If traveling without a parent or guardian, the student will not travel outside the Trail Regional area unless accompanied and supervised by an adult on all such travel. I understand that such an adult must be at least twenty-five (25) years of age. I further agree that all travel outside of the Trail Regional area will be authorized by a teacher or Administrator.

5. Seven Summits Centre for Learning Expectations

a. Students agree to:

- act in a way that shows pride in being a learner at the Seven Summits Centre for Learning,
- strive to achieve and show the highest levels of good sportsmanship, team spirit and work ethic,
- act respectfully and helpfully towards all of their fellow learners, mentors, other staff, coaches, parents, and volunteers who allow this centre to exist
- act courteously and helpfully towards the public and ensure that their appearance and language reflect this attitude,
- act in a friendly and helpful way towards fellow competitors in all competitions school or sport based (and help the younger and/or less experienced learners to feel part of the centre)

b. Unacceptable student behaviour includes, but is not limited to:

- Repeated failure to participate in the program and centre as designed
- Blatant disrespect for people and property (e.g. learners, mentors, volunteers, athletes, coaches, officials, sponsors, equipment, ski areas, other schools, etc.)
- Blatant use of foul language
- Bullying
- Stealing
- Using alcohol or tobacco products of any kind
- Using, encouraging the use of, or distributing drugs

c. Disciplinary Action:

Students who engage in unacceptable behaviour may be subject to disciplinary action by SD71 Navigate, Seven Summits Centre for Learning. Decisions on short-term disciplinary actions may be made by staff in consultation with the Centre administrators, SD71 Navigate administrators and Teachers. All staff have the authority to decide on appropriate short-term disciplinary action in cases where it is not possible to consult with others in a timely manner.

i. Major infractions:

- have a serious impact on the learner, other learners or individuals and the program (e.g. use of drugs, repeated minor infractions),
- may result in suspension or expulsion from the program.

ii. Minor infractions:

- have a limited impact on the learner, other learners or individuals or the program as a whole (e.g., use of foul language, failure to participate in the designed program, bullying)
- may result in short-term disciplinary action (e.g., tasks to be completed within the centre or community, letter of apology, withdrawal of training, competition, or recreational privileges for one to six days, depending on the frequency of occurrence.)

The student's parents will be informed of all infractions and disciplinary actions. There will be no refunds of program fees for time missed resulting from a disciplinary action of any kind.



Any decision regarding long-term or permanent disciplinary action (suspension for one or more weeks or expulsion from membership) will be made only by the centre administration or a panel of three independent board members with no direct links to the incident(s) under investigation.

d. Appeals:

- No appeal process for any short-term disciplinary actions.
- For major infractions resulting in expulsion, an appeal may be made to a panel to be composed of two independent Board members (who were not part of the discipline panel) and one individual not connected with the Centre and mutually agreed upon by Seven Summits Centre for Learning Board, an SD71 Navigate administrator and the appellant.

e. Parents are expected to:

- Follow the progress and encourage their child in his/her learning with SD71 Navigate and Seven Summits Centre for Learning
- Discuss with administration, mentors and coaches any concerns they have about their child's progress in any portion of their learning and training positively and respectfully
- Refrain from interfering negatively with the staff and teachers and, if applicable, coach staff in their efforts to teach and encourage students

6. Medical Authority and Release

We, as parents/guardians of the undersigned learner, do hereby authorize SD71 Navigate, Seven Summits Centre for Learning board and staff, and, if applicable, the sponsoring homestay parents to consent to any X-ray examinations, anaesthetic, medical or surgical diagnosis or treatment or hospital care which is deemed advisable by, and is rendered under the general supervision of any licensed physician or surgeon, whether such treatment or diagnosis is rendered at the office of said physician or surgeon or at a hospital. It is understood that this authorization is not given in advance of any specific diagnosis, treatment or hospital care being required, but is given to provide authority and power on the part of SD71 Navigate, Seven Summits Centre for Learning to give specific consent to any and all such diagnosis, treatment or hospital care which the aforesaid mentioned physical or surgeon in the exercise of his/her best judgement may deem advisable.

7. General Release

We, the undersigned, do waive and release all claims against SD71 Navigate, Visions for Small Schools (DBA Seven Summits Centre for Learning), Seven Summits Centre of Learning Board and staff for the injury, loss, damage, accident, delay or expense resulting from the applicant's participation in SD71 Navigate, Seven Summits Centre for Learning and, if applicable, the Academy Program. We also release SD71 Navigate, Visions for Small Schools, Seven Summits Centre of Learning Board and staff. We agree to indemnify them with regard to any financial obligations or liabilities that the applicants may personally incur, or any damage or injury to the person or property of others that the student may cause while participating in SD71 Navigate, Seven Summits Centre for Learning.



We understand that SD71 Navigate and Seven Summits Centre for Learning are not responsible for any loss or injury suffered by the student during periods of travel. If the student becomes ill or incapacitated, SD71 Navigate and Seven Summits Centre for Learning may take such actions as it considers necessary, including securing medical treatment and transporting the applicant home at his or her own expense. We release SD71 Navigate and Seven Summits Centre for Learning from all liability related to such actions. We understand that the student's participation in our programs may be terminated at the discretion of the administration of SD71 Navigate and/or Seven Summits Centre for Learning without any refund of fees and that the student may be sent home at his/her own expense if he/she does not adhere to SD71 Navigate and Seven Summits Centre for Learning rules, standards and instructions as set forth in the Centre's policies, handbook, and this Participation Agreement. This agreement with SD71 Navigate, and Seven Summits Centre for Learning cannot be modified or interpreted except in writing by SD71 Navigate and Seven Summits Centre for Learning.

8. Eligibility

- Students must be registered as full-time learners in SD71 Navigate as in-province or out-of-province learners or approved by the administration
- Applicable Athletes must complete an Academy application
- A student's best effort is expected in academic work. For academy learners, a letter grade of C+ or better is expected in each subject area and/or reference stating the candidate's suitability to work in a self-paced environment
- Good to excellent work habits are expected to be maintained in academic and athletic activities
- Good to excellent social responsibility is always expected of all learners.

9. Expense Policy

Students attending camps, trips, events or competitions or outings will be required to pay the cost of the trip before departing. The interest of 2% per month will be charged on account balances over 30 days outstanding. Travel, lodging costs, and, if applicable, coach expenses for camps and competitions attended as a team/group will be divided equally among the students who attend. In the event of a trip cancellation by a student, the learner must still pay 100% of their cost share of the travel and lodging if the cancellation by the student occurs too late to obtain a refund or to change the bookings. The cancellation charge will be waived only in case of student injury/illness or *bona fide* family emergency.

10. Refund Policy

The facility fees are refundable based on the schedule provided on the application. All refunds must be requested in writing and include supporting documentation to:

Seven Summits Centre for Learning
2110 First Ave.,
Box 2216,
Rossland, BC,
V0G 1Y0

Must have a signature page to be complete



Seven Summits Centre for *Participation Agreement* has been structured to align with and adhere to the standards outlined in:

- *The School Act 85 (1.1) 168 (2) (s.1) Provincial Standards Ministerial Order 276/07, effective October 17, 2007*
- *BC Human Rights Code*
- *BC Ministry of Education: Safe, Caring and Orderly Schools A Guide (Nov. 2008) and Developing and Reviewing Codes of Conduct: A Companion (Aug. 2007), both found at <http://www.bced.gov.bc.ca/sco/>*
- *SD #20 1.6 District Code of Conduct*
- *SD #20 1.7 Student Rights and Responsibilities*

By signing with initials below, all parents and/or caretakers agree that they have read the **Participation Agreement**, understand it, and will put their best efforts into helping us in ensuring that their child honours all the obligations as set out.

Parent/guardian 1

Parent/guardian 2 (if applicable)



By signing below, I accept and agree with all the rules, regulations, agreements and other subjects mentioned in the forms within this document: ***Field Trip Permission, Emergency Medical Information, Consent for Release and Exchange of Confidential Information, Facility Fee Payment and Refund Policy, Media and Website Consent for Storage of and Access to Information, and Participation Agreement.***

Date _____

Parent/caretaker name

Parent/caretaker signature

Date _____

Parent/caretaker 2 name (if applicable)

Parent/caretaker 2 signature (if applicable)