



DOCUMENTS TO SIGN FOR  
**STUDENTS**  
2024/2025



## FORM 1 TECHNOLOGY AGREEMENT

Access to the Internet and the Seven Summits Centre for Learning's networks is given as a privilege to users who agree to act lawfully and responsibly. You agree to follow the rules in the Seven Summits Acceptable Use of Technology while using the information resources, services and network of the Learning Centre. If you violate any of these provisions, you might lose access to technology or have other consequences applied.

As a student, I agree:

- To use the information resources, services and network for educational purposes
- To follow accepted rules of behavior as would be expected in all Seven Summits activities or facilities
- To protect the privacy of my username and password from others
- To not make copies of or modify files, data or passwords belonging to other users or to use their name and password
- Not to reveal personal information, such as name, address or telephone number, without written permission from my parent or guardian
- To follow the rules of copyright laws
- To not use the Internet and network of the Seven Summits Centre for Learning for political lobbying, product advertising, personal profit, or private business
- Not to harm or destroy any hardware, software or data
- Not to participate in any actions which may be considered inappropriate or dangerous to the integrity of the network
- Not to use obscene, sexually explicit, slanderous, malicious or threatening language or materials
- Not to change any computer settings without permission from my teacher
- To immediately notify my teacher should I access something questionable

I have read the guidelines for acceptable use and understand and agree to follow them. Should I violate the rules, I understand that I may lose the privilege of using the services of the Seven Summits Centre for Learning, services and this will result in consequences appropriate to the situation.

Student initials



**FORM 2  
LOCKER COMMITMENT**

Rules for the use of lockers:

1. The lock **MUST** have a combination, not a key or laser
2. Lockers can be personalized; however, they must be free of writing and stickers
3. Lockers cannot be damaged or permanently altered in any way
4. The student must remove anything taped on a locker at the end of the year
5. School administration will have access to the lockers and therefore require the lock combination for the lock used
6. Stay with the locker assigned to you
7. Change of the lock requires notification of the administration
8. Security of the combination number is the responsibility of the student
9. The administration can revoke locker privileges
10. No food or containers used to hold food are to be left in the locker overnight

**\*\*\*The student agrees that Seven Summits Centre for Learning personnel may search the locker at any time without notice to the student. \*\*\***

Locker Assignment #: \_\_\_\_\_

Lock combination: \_\_\_\_\_

Student initials

### FORM 3 PARTICIPATION AGREEMENT

At Seven Summits Centre for Learning, we recognize that each child and situation is unique. We always strive to ensure that our centre is a safe, caring and orderly environment in which a student can learn and work. The code of conduct at 7S is based on the following balance of rights and responsibilities.

RIGHTS	RESPONSIBILITIES
Learners have the right to learn.	Learners have the responsibility to participate actively and are responsible learners. Some examples include <ul style="list-style-type: none"> <li>- <i>Working to their potential</i></li> <li>- <i>Being on time and ready to work</i></li> <li>- <i>Staying focused and not distracting others</i></li> <li>- <i>Completing assignments</i></li> </ul>
Learners have the right to be respected.	Learners have the responsibility to respect others (not to bully, tease, pick on, or harass others). Some examples: <ul style="list-style-type: none"> <li>- <i>Being polite and waiting your turn</i></li> <li>- <i>Using kind words</i></li> <li>- <i>Using good listening skills</i></li> <li>- <i>Being honest, and telling the truth</i></li> </ul>
Learners have the right to be safe.	Learners have the responsibility to behave safely and to protect the safety of others. Some examples: <ul style="list-style-type: none"> <li>- <i>Walking calmly</i></li> <li>- <i>Staying in designated areas</i></li> <li>- <i>Playing safe games</i></li> <li>- <i>Reporting dangerous situations to staff</i></li> <li>- <i>Using equipment safely</i></li> </ul>
Learners have the right to privacy and security of personal space.	Learners have the responsibility to respect the property and privacy of others (students, staff, community) Some examples: <ul style="list-style-type: none"> <li>- <i>Not touching other people's property</i></li> <li>- <i>Respecting personal boundaries</i></li> <li>- <i>Asking before photographing / recording someone</i></li> </ul>
Learners have the right to use school equipment and property.	Learners have the responsibility to use the equipment and property according to all applicable rules and with respect and care. Some Examples: <ul style="list-style-type: none"> <li>- <i>Cleaning up after yourself</i></li> <li>- <i>Asking before borrowing</i></li> <li>- <i>Returning materials promptly and in good order</i></li> </ul>



Seven Summits Centre for Learning has certain expectations of students when accepting them into our program. These expectations include important obligations for each student admitted to study at our school, and we set a high standard in requiring all students to meet their obligations. Therefore, each student and the guardian or the parent of each student accepted into our program must read the following statement and, by signing it, always agree to be bound by and honour its terms strictly.

**1. Law, Rules and Regulations**

I always agree that I will abide by all the laws of Canada, the rules, regulations and policies of SD71 Navigate/NIDES, and the Seven Summits Centre for Learning. In particular, I understand that the unlawful use of drugs will not be tolerated and that alcohol use is forbidden in all circumstances.

**2. Homestay (if applicable)**

I appreciate that living in an adult homestay environment provides a valuable opportunity to learn about other families and cultures. I acknowledge that it is mandatory for me to live with a homestay family that consists of at least one adult of twenty-five (25) years of age or older. While living with a homestay family, I will obey family rules and routines and show respect for other family members. I understand that I may change homestay families, but only after first discussing the matter with the staff of The Academy and then only with their permission. I acknowledge that if at any time I am not living in a homestay, the school's policy may lead to my immediate dismissal from the program.

**3. Attendance**

I understand and accept the obligation to attend all classes in the educational program provided to me. I agree that all absences must be explained by a note from the homestay adult or parent and that unexplained absences may lead to my dismissal from the program. The student must be committed to fulfilling and documenting their 25-hour volunteer requirement. Students are expected to attend events, special events, outings, and sessions as per their scheduled program. If unable to do so, they must notify their teachers.

**4. Travel**

If traveling without a parent or guardian, the student will not travel outside the Trail Regional area unless accompanied and supervised by an adult on all such travel. I understand that such an adult must be at least twenty-five (25) years of age. I further agree that all travel outside of the Trail Regional area will be authorized by a teacher or Administrator.



## **5. Seven Summits Centre for Learning Expectations**

### **a. Students agree to:**

- act in a way that shows pride in being a learner at the Seven Summits Centre for Learning,
- strive to achieve and show the highest levels of good sportsmanship, team spirit and work ethic,
- act respectfully and helpfully towards all of their fellow learners, mentors, other staff, coaches, parents, and volunteers who allow this centre to exist
- act courteously and helpfully towards the public and ensure that their appearance and language reflect this attitude,
- act in a friendly and helpful way towards fellow competitors in all competitions school or sport based (and help the younger and/or less experienced learners to feel part of the centre)

### **b. Unacceptable student behaviour includes, but is not limited to:**

- Repeated failure to participate in the program and centre as designed
- Blatant disrespect for people and property (e.g. learners, mentors, volunteers, athletes, coaches, officials, sponsors, equipment, ski areas, other schools, etc.)
- Blatant use of foul language
- Bullying
- Stealing
- Using alcohol or tobacco products of any kind
- Using, encouraging the use of, or distributing drugs

### **c. Disciplinary Action:**

Students who engage in unacceptable behaviour may be subject to disciplinary action by SD71 Navigate, Seven Summits Centre for Learning. Decisions on short-term disciplinary actions may be made by staff in consultation with the Centre administrators, SD71 Navigate administrators and Teachers. All staff have the authority to decide on appropriate short-term disciplinary action in cases where it is not possible to consult with others in a timely manner.

#### **i. Major infractions:**

- have a serious impact on the learner, other learners or individuals and the program (e.g. use of drugs, repeated minor infractions),
- may result in suspension or expulsion from the program.

#### **ii. Minor infractions:**

- have a limited impact on the learner, other learners or individuals or the program as a whole (e.g., use of foul language, failure to participate in the designed program, bullying)
- may result in short-term disciplinary action (e.g., tasks to be completed within the centre or community, letter of apology, withdrawal of training, competition, or recreational privileges for one to six days, depending on the frequency of occurrence.)

The student's parents will be informed of all infractions and disciplinary actions. There will be no refunds of program fees for time missed resulting from a disciplinary action of any kind.



Any decision regarding long-term or permanent disciplinary action (suspension for one or more weeks or expulsion from membership) will be made only by the centre administration or a panel of three independent board members with no direct links to the incident(s) under investigation.

**d. Appeals:**

- No appeal process for any short-term disciplinary actions.
- For major infractions resulting in expulsion, an appeal may be made to a panel to be composed of two independent Board members (who were not part of the discipline panel) and one individual not connected with the Centre and mutually agreed upon by Seven Summits Centre for Learning Board, an SD71 Navigate administrator and the appellant.

**e. Parents are expected to:**

- Follow the progress and encourage their child in his/her learning with SD71 Navigate and Seven Summits Centre for Learning
- Discuss with administration, mentors and coaches any concerns they have about their child's progress in any portion of their learning and training positively and respectfully
- Refrain from interfering negatively with the staff and teachers and, if applicable, coach staff in their efforts to teach and encourage students

**6. Medical Authority and Release**

We, as parents/guardians of the undersigned learner, do hereby authorize SD71 Navigate, Seven Summits Centre for Learning board and staff, and, if applicable, the sponsoring homestay parents to consent to any X-ray examinations, anaesthetic, medical or surgical diagnosis or treatment or hospital care which is deemed advisable by, and is rendered under the general supervision of any licensed physician or surgeon, whether such treatment or diagnosis is rendered at the office of said physician or surgeon or at a hospital. It is understood that this authorization is not given in advance of any specific diagnosis, treatment or hospital care being required, but is given to provide authority and power on the part of SD71 Navigate, Seven Summits Centre for Learning to give specific consent to any and all such diagnosis, treatment or hospital care which the aforesaid mentioned physical or surgeon in the exercise of his/her best judgement may deem advisable.

**7. General Release**

We, the undersigned, do waive and release all claims against SD71 Navigate, Visions for Small Schools (DBA Seven Summits Centre for Learning), Seven Summits Centre of Learning Board and staff for the injury, loss, damage, accident, delay or expense resulting from the applicant's participation in SD71 Navigate, Seven Summits Centre for Learning and, if applicable, the Academy Program. We also release SD71 Navigate, Visions for Small Schools, Seven Summits Centre of Learning Board and staff. We agree to indemnify them with regard to any financial obligations or liabilities that the applicants may personally incur, or any damage or injury to the person or property of others that the student may cause while participating in SD71 Navigate, Seven Summits Centre for Learning.



We understand that SD71 Navigate and Seven Summits Centre for Learning are not responsible for any loss or injury suffered by the student during periods of travel. If the student becomes ill or incapacitated, SD71 Navigate and Seven Summits Centre for Learning may take such actions as it considers necessary, including securing medical treatment and transporting the applicant home at his or her own expense. We release SD71 Navigate and Seven Summits Centre for Learning from all liability related to such actions. We understand that the student's participation in our programs may be terminated at the discretion of the administration of SD71 Navigate and/or Seven Summits Centre for Learning without any refund of fees and that the student may be sent home at his/her own expense if he/she does not adhere to SD71 Navigate and Seven Summits Centre for Learning rules, standards and instructions as set forth in the Centre's policies, handbook, and this Participation Agreement. This agreement with SD71 Navigate, and Seven Summits Centre for Learning cannot be modified or interpreted except in writing by SD71 Navigate and Seven Summits Centre for Learning.

#### **8. Eligibility**

- Students must be registered as full-time learners in SD71 Navigate as in-province or out-of-province learners or approved by the administration
- Applicable Athletes must complete an Academy application
- A student's best effort is expected in academic work. For academy learners, a letter grade of C+ or better is expected in each subject area and/or reference stating the candidate's suitability to work in a self-paced environment
- Good to excellent work habits are expected to be maintained in academic and athletic activities
- Good to excellent social responsibility is always expected of all learners.

#### **9. Expense Policy**

Students attending camps, trips, events or competitions or outings will be required to pay the cost of the trip before departing. The interest of 2% per month will be charged on account balances over 30 days outstanding. Travel, lodging costs, and, if applicable, coach expenses for camps and competitions attended as a team/group will be divided equally among the students who attend. In the event of a trip cancellation by a student, the learner must still pay 100% of their cost share of the travel and lodging if the cancellation by the student occurs too late to obtain a refund or to change the bookings. The cancellation charge will be waived only in case of student injury/illness or *bona fide* family emergency.

#### **10. Refund Policy**

The facility fees are refundable based on the schedule provided on the application. All refunds must be requested in writing and include supporting documentation to:

**Seven Summits Centre for Learning**  
**2110 First Ave.,**  
**Box 2216,**  
**Rossland, BC,**  
**V0G 1Y0**

**Must have a signature page to be complete**





Seven Summits Centre for *Participation Agreement* has been structured to align with and adhere to the standards outlined in:

- *The School Act 85 (1.1) 168 (2) (s.1) Provincial Standards Ministerial Order 276/07, effective October 17, 2007*
- *BC Human Rights Code*
- *BC Ministry of Education: Safe, Caring and Orderly Schools A Guide (Nov. 2008) and Developing and Reviewing Codes of Conduct: A Companion (Aug. 2007), both found at <http://www.bced.gov.bc.ca/sco/>*
- *SD #20 1.6 District Code of Conduct*
- *SD #20 1.7 Student Rights and Responsibilities*

By signing with initials below the student agrees that they have read the **Participation Agreement**, understand it, and will put their best efforts into ensuring that they honour all the obligations as set out.

Student initials



As a student at Seven Summits Centre for Learning I hereby declare that I have read and understood and will adhere to the contents of all forms within this document (**Technology Agreement, Locker Commitment, and Participation Agreement**). I will respect all rules and regulations as stated in all forms and will accept any consequences that occur as a result of my failure to act accordingly.

Date \_\_\_\_\_

\_\_\_\_\_  
Student name

\_\_\_\_\_  
Student signature